

RESOLUTION 2019- 04

A RESOLUTION ESTABLISHING PUBLIC PARTICIPATION PROCEDURES
FOR TOWN OF SCOTT LAND USE PLAN UPDATE AND SUBSEQUENT
AMENDMENTS

WHEREAS, the Town of SCOTT Board in the early 2000s adopted a Land Use Plan for the Town of SCOTT; and

WHEREAS, the Town of SCOTT Land Use Plan was incorporated into the Lincoln County Comprehensive Plan, which has served as the Town's official Comprehensive Planning document; and

WHEREAS, pursuant to §66.1001(2)(i), Wis. Stats.; and in light of evolving conditions, data, ordinances, plans, and policies; the Town Board desires to complete a 10-year update to the Town's Land Use Plan and have the updated Plan be incorporated into Lincoln County's Comprehensive Plan; and

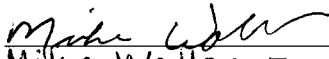
WHEREAS, §66.1001(4)(a), Wis. Stats., requires that the Town Board adopt written procedures designed to foster public participation at every stage of the comprehensive plan preparation, amendment, or update process, and that such written procedures provide for wide distribution of draft plan materials, an opportunity for the public to submit written comments on the plan materials, and a process for the governing body to respond to such comments; and

WHEREAS, the Town Board believes that meaningful public involvement in processes designed to update the Town Land Use Plan and consider subsequent amendments is important to ensure that the resulting Plan update and amendments reflect the wishes and expectations of the public; and


WHEREAS, the attached policy entitled "Public Participation Strategy and Procedures, Town of SCOTT Land Use Plan Update and Subsequent Amendments" includes procedures to foster public participation, ensure distribution of draft plan materials, provide opportunities for written and verbal comments on such materials, and provide mechanisms to respond to such comments.

NOW, THEREFORE, BE IT RESOLVED that the Town Board hereby adopts the attached policy entitled "Public Participation Strategy and Procedures, Town of SCOTT Land Use Plan Update and Subsequent Amendments" as its public participation procedures for its 2019 Plan update and any subsequent amendments to that Land Use Plan update, meeting the requirements of §66.1001(4)(a), Wis. Stats.

Adopted by the Town Board this 11th day of June, 2019.



Mike Woller, Town Chairperson

Attest: 

Becky S. Byer, Town Clerk

**PUBLIC PARTICIPATION STRATEGY AND PROCEDURES
TOWN OF SCOTT LAND USE PLAN UPDATE
AND SUBSEQUENT AMENDMENTS**

Introduction

Historically, the Town of SCOTT Land Use Plan has been incorporated into the Lincoln County Comprehensive Plan, which serves as the Town's official comprehensive planning document. The Lincoln County Comprehensive Plan meets all required standards set forth in Section 66.1001, Wisconsin Statutes, while the Town Land Use Plan reflects land use and other related items specifically for the Town of SCOTT.

Section 66.1001(4)(a) of the Wisconsin Statutes requires the Town Board to adopt, by resolution, procedures to foster public participation at every stage in the creation of, or subsequent update or amendment to, a Comprehensive Plan. The procedures must provide for distribution of the Plan or proposed amendment, an opportunity for the public to submit written comments, and provisions for local response to such comments. This document is intended to fulfill this statutory requirement. This document outlines the procedures that will be followed to consider and adopt the 2019 update and any subsequent amendments to the Town Land Use Plan.

Public Participation Techniques

The Town will, at a minimum, use the following techniques to obtain public input during its 2019 Plan update process and each subsequent Plan amendment process:

- Ensure that all Plan Commission and Town Board meetings to consider, discuss, and adopt the Land Use Plan update/amendments are open to the public, and are noticed as required by State Statutes and open meeting regulations.
- Provide an opportunity at all public meetings for public comment, even where a formal public hearing is not noticed and held at that particular meeting.
- Hold at least one formal public hearing on the proposed Land Use Plan update or amendments prior to adoption. All members of the public will have an opportunity to present testimony and offer comments at the public hearing. The Town Board public hearing(s) will be noticed and held per the requirements of Wis. Stats. §66.1001.

Opportunities for Comments on the Draft Land Use Plan Update/Amendments

The town will have copies of draft plan update materials available at the Scott Town Hall by appointment or during regularly scheduled Town Board Meetings which are held on the second Tuesday of each month at 6:00 p.m. Public comments will be solicited and responded to at every stage of the Plan update processes. Written questions or comments on the Comprehensive Plan may also be delivered, mailed, or e-mailed to the Town

Clerk at: Mailing address: Becky Byer, N1288 Golf Drive, Merrill, WI 54452
Email address: townclerk.scott@gmail.com

Copies of draft Plan update materials available at the Lincoln County Land Services Department at the Lincoln County Service Center during normal business hours and on the Lincoln County webpage (<http://www.co.lincoln.wi.us>). The County will also provide copies of Plan update/amendments to adjacent and overlapping governments and non-metallic mineral interests as required by State Statute, and to members of the participating public as requested. The County may charge for copies at the standard rate approved by Lincoln County for copies.

Written comments on the Comprehensive Plan may also be delivered, mailed, or e-mailed to the Lincoln County Land Services Administrator at:

801 N. Sales Street, Suite 103
Merrill, WI 54442
mbremer@co.lincoln.wi.us
715-539-1087

The Town and County may respond to written comments via mail, e-mail, telephone, meeting, and/or through consideration of appropriate changes to the Comprehensive Plan.

Notification List for Comprehensive Plan Updates or Amendments

The Town of SCOTT maintains a Comprehensive Plan under Section 66.1001 of Wisconsin Statutes, which it may wish to update or amend from time to time. Under State law, the Town must maintain a list of persons who submit a written or electronic request to receive notice of any proposed change to a comprehensive plan that affects the allowable use of the property owned by the person.

This notice is to persons wishing to add their names to this list. If added to such list, the Town is required to provide written notice, including a copy or summary of the proposed comprehensive plan change, to all such persons whose property, the allowable use of which, may be affected by the proposed change.

If you wish to be added to such list, please notify the Town Clerk at 715-348-9239 or townclerk.scott@gmail.com, indicated your preferred means of notice. The town may charge each person on the list who receives a notice by 1st class mail a fee that does not exceed the approximate cost of providing the notice to the person.

Dated this 11th day of June, 2019.